

**November 23, 2021**

**Salem Township Trustees - At the Salem Township Conference Room**

**Page 1 of 2**

The Salem Township Board of Trustees met on November 23, 2021 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustee Ralph Blanton and Trustee Heath Kilburn present. Mrs. Ramsey led all those present in the pledge to the flag.

**Meeting Minutes:**

- The trustees read the minutes from the November 9, 2021 meeting. Mr. Blanton made a motion to approve the minutes. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

**Fire Department: Fire Chief Harrison reported:**

- Presented quote form United Health Care that came in with a 4.49% decrease. Mr. Blanton made a motion to re-send the acceptance from Anthem. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- Mrs. Ramsey made a motion to go with United Health Care for Health Insurance for 2022. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- Presented 2022 through 2024 Washington Township contract for Fire and EMS. Mr. Kilburn made a motion to approve the contract with Washington Township for 2022 through 2024 Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- Presented state bid quote for Kenworth Tanker in the amount of \$491,962.47, which will be paid for from the Fire Fund. Mr. Kilburn made a motion to accept the state bid for the Kenworth Tanker in the amount of \$491,962.47. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- Mr. Kilburn made a motion for Chief Harrison to sign the state bid contract on behalf of the Township for the Kenworth Tanker. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- Reported that there are 2-part time positions that are open on unit one. Would like to change those two positions to one Full time position. Mr. Blanton made a motion to approve changing 2 part time positions to 1 full time position. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- Reported they were called out to a fire at 5054 Salem Rd. (The McQuitty Property)
- Message Board is coming along – they have ran into some issues. Will take longer than expected.
- Reminder of the No Burning rules – 6a, to 6pm Mar, Apr, May, Oct, Nov

**Zoning: Zoning Inspector - Mike Yetter**

- Mr. Yetter requested change of address for all zoning mailings to his home address of 212 E. Mulberry St. Lebanon, OH 45036. Everyone agreed.
- Ray Ct. variance case 2021-103 set for December 8, 2021 at 7pm
- Letter out for Patrick – 5881 Lake Rd. adding an addition without permit. (Appointment Monday to apply for zoning permit
- Letter out for Grossnickle – 5054 Rude Lane Adding a deck without permit. (No Contact from property owner at this time)
- Letter received from Mike Kilburn - 3459 S. Waynesville Rd. to construct a 80 x 120 sq ft building to use as an event center. Prosecutor Office reviewing proposed use as an agriculture supported facility.

**Zoning: Zoning Inspector - Mike Yetter - continued**

- Public meeting set for Zoning Commission board training and election of officers December 13, 2021 at 7pm. Mr. Blanton will post in usual places and Harrison to posts on Township Website per prosecutor office.
- Trustees to approve proposed terms effective 11-23-2021 for zoning commission board. Mr. Blanton made a motion to approve proposed terms effective 11-23-2021 for zoning commission board. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- McQuitty violation is ready for the final notice but haven't gotten it done yet.

**Guest comments:**

- Ed and Jackie Shepherd - 3718 Bramblebush attended tonight's meeting. They received a letter from the WC Engineers office regarding repairs needed to culvert that is on their property. The trustees said that they will reach out and meet with Western Water Dept and Duke Energy to find a cost for the repairs that are needed. They will report back next month of their findings.

**Trustee Ralph Blanton reported:**

- Ward Rd. update: Waiting on Blanchester Fencing
- Steps for the Food pantry is complete.
- Legal counsel is preparing contract to purchase the adjoining property to the cemetery owned by the Hearts of Outdoors.
- Road crew used arm mower at McQuitty property and Ward Rd.

**Trustee Heath Kilburn reported:**

- Received a bid from Dave Forman for a 40 x 64 pole barn. Waiting to receive other bids.
- Happy Thanksgiving to everyone

**Trustee Susan Ramsey:**

- Reported that Vicky VonHolle, Fiscal Officer is not at the meeting tonight – her mother passed away and today was the funeral.

**Cemetery updates:**

**November 2021 Cemetery**

11/17/21	Alex Couch	Sec 5	Lot 65	Center Grave West	Vales
11/17/21	Connie Mounce	Sec 5	Lot 198	2 <sup>nd</sup> from SE Corner	Mullers

**Fiscal Business: Susan Ramsey on behalf of Vicky VonHolle, Fiscal Officer**

- Presented the trustees with bills that are ready for payment. Mr. Kilburn made a motion to approve to pay the bills as presented. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**Adjournment:** With no further business to come before the board, Mr. Kilburn made a motion to adjourn the meeting at 8:20pm. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea